



OVERSEAS STUDENT FAQS

HOW DO I ENROL?

- **STEP 1: APPLICATION** - As a first step, we request completion of our **Application Form**, to be submitted with the **student's most recent translated reports** from current school, **copy of passport and birth certificate**. At this stage we will waive the application fee until we are confident that the enrolment will proceed.
- **STEP 2: REVIEW & INTERVIEW** - Our Admissions team will review the submitted documents, then **arrange an initial interview** with a relevant staff member in leadership (e.g. Head of Middle School, Head of Boarding). This could also be **via videoconference, or in person**.
- **STEP 3: OFFER OF ENROLMENT** - Following this interview, we may then be in a position to offer enrolment if we have an available place. Once accepted, we would then provide a **Confirmation of Enrolment** and **Confirmation of Appropriate Accommodation and Welfare** (where required) for a student visa application, as well as an **Overseas Student Agreement**.

ENGLISH REQUIREMENTS:

Any international enrolment is subject to **English capacity testing through AEAS**. Once the testing has been completed, the School will review the results. Students may be required to spend time in an intensive English language school prior to commencement. In this case a conditional offer of enrolment is issued. We partner with Avalon College for ELICOS boarding programs – if students choose to study at a different language school, they will be required to re-sit AEAS testing prior to commencement.

Our direct entry AEAS requirements:

Year level	AEAS Score
Prep to Year 4	By Application
Year 5 & 6	60 +
Year 7 & 8	65 +
Year 9	70 +
Year 10	80 +

ACADEMIC PATHWAY MEETINGS

Year 9 -11 students will be invited to a Zoom interview to discuss their Academic Pathway and subject preferences once the Offer of Place has been accepted. These interviews have commenced and will continue through Term 3.

ARRIVING AT BALLARAT GRAMMAR

Your Head of House will help you with all aspects of orientation, including buying their uniform and books, setting up a bank account, etc. Each student is assigned a local “buddy” in the same year level who assists with the familiarisation of the physical layout of the school and the daily routines.

BUS INFORMATION

For information or registrations for the Country School Bus Services please contact the Ballarat School Bus Coordinator at Ballarat High School on 5334 3579.

CAREER ADVICE

Students receive mentoring from our Careers team on future pathways, and assistance with subject selection. Our international students can seek specific advice about their pathway options to Australian universities.

HEADSTART

Ballarat Grammar has a Headstart Program which commences in Term 4 for new and current students in Years 8 - 12. We invite all students to participate in this program where possible, as it will be the commencement of their following Academic year. Headstart information will be provided closer to the November commencement date. Ballarat Grammar Uniform is required to be worn.

HEALTH COVER

All international students are required to hold valid Overseas Student Health Cover. Parents can arrange this or the school can arrange this.

HOMESTAYS

For periods when the boarding house is closed, students will be required to return home, stay with family, or stay with a homestay. We are able to arrange a homestay provider if necessary.





MY ACCOUNT

You will receive an email from helpdesk@bgs.vic.edu.au 120 days prior to commencement and once received please change your password and log on to [My Account](#) to update the medical records for your child (Instructions will be forwarded later). Your school account can also be paid via this method once you receive access.

MEDICAL UPDATES

Medical details must be updated via [My Account](#) once you have received your log on details. If this is not completed the student cannot attend. Students should also bring with them any appropriate medication as required and provide to the reception. Please contact helpdesk@bgs.vic.edu.au if you are having any issues accessing My Account.

Kindly note that Emergency contacts **must be alternate contacts to the parents.**

MIDDLE SCHOOL PARENT INFORMATION EVENING

You can find a recording of our 2025 [Middle School Information Session online](#).

NEXUS

The use of Nexus allows you to receive digital notifications of news, events, and access to other important information via the website [Nexus](#). Until the student commences you will only have partial access to NEXUS via the New Families page. This page contains a vast range of documents in relation to enrolment.

Once the student commences the NEXUS APP can be downloaded to your smartphone via Tunes and Google Play stores and you will have full access

NEW FAMILIES PAGE

An informative resource to view is the [New Families Page](#) located on 'Nexus', which is our digital communication and resource platform. This will give you access to a range of information including the subjects available at Years 7 – 12 prior to you receiving your log on details to NEXUS. **Username:** GUEST
Password: Welcome2BGS

PREP TO YEAR 7 ORIENTATION DAY

Orientation Day information will be provided closer to the date. Student medical records must be updated and completed prior to Orientation Day. Ballarat Grammar Uniform is not required to be worn. Families will be advised of the opening times for the Grammar Uniform Shop in Term 4.

SUBJECT SELECTION

Parents can review subject selection information on the New Families page. Parents will be emailed instructions on how to make subject preferences once the Offer of Place has been accepted and the request for Subject Preferences window at each year level has opened.

UNIFORM SHOP

We are excited to have a new uniform at Ballarat Grammar – our lookbook is [available online](#). You can visit our shop on Forest Street, or [book a fitting time online](#) and shop availability times. Contact details for the Grammar Shop are shop@bgs.vic.edu.au and phone +613 5338 0867. Typical trading hours are 8:30-11:30am and 1-4:15pm on weekdays.

WELLBEING

Wellbeing underpins our whole teaching and learning framework, every interaction

and everything we do at Grammar. We constantly cross-check student wellbeing and academic progress against the PERMA Model of Wellbeing and we teach themes explicitly through our Positive Education Program. At Year 7 our specific focus is on helping students to develop positive relationships throughout the School community. At Year 8 our focus is on helping students to develop respect for themselves, their community and the bigger world.

KEY PEOPLE

- Year 7 Pastoral Care Co-ordinator: Ms Fiona Whitehouse
- Year 8 Pastoral Care Co-ordinator: Mr Michael Walsh
- Year 9 Pastoral Care Co-ordinator: Mr Shane Nankervis
- Year 10 Year Level Coordinator: Mr Matt Hanlon
- Year 11 Year Level Coordinator: Ms Alice Cook
- Year 12 Year Level Coordinator: Mrs Deidre Simmons
- Director of Boarding: Ms Simone Healey

KEY CONTACTS

- Admissions: 03 5338 0830
Admissions@bgs.vic.edu.au
- Debtors: 03 5338 0828
Debtors@bgs.vic.edu.au
- Boarding: 03 5338 0754
Boarding@bgs.vic.edu.au
- Grammar Shop: 03 5338 0867 or 0418 318 177
shop@bgs.vic.edu.au

