



# Feeling Safe at School (Student Safety & Wellbeing Policy – Junior School Version)

- At Ballarat Grammar we want every student to feel safe, strong and supported at School, online, on camp, and everywhere you learn and play



- We have a set of important rules which help us to make sure we are all safe and protected at School.
- When we feel safe, it helps us to not have to worry about bad things happening and we can keep learning and having fun.

- The Teachers and Staff at Ballarat Grammar have a really important job to do in making sure all of the students feel safe and happy while they are here.
- We all work together as a team to help make everyone feel safe – if anyone tries to hurt a student or make them feel unsafe, we want to help to stop it.



- All the adults at Ballarat Grammar have to use special rules called the “Victorian Child Safe Standards”. These special rules help adults to make sure they know how to do their job and keep students safe.



### WHAT WE DO TO KEEP YOU SAFE

- Teach you about what is safe and what is not
- Help you speak up if something doesn't feel right
- Make sure all the adults at the School act in safe ways
- Check that the School and online spaces are safe
- Listen carefully when you tell us something is wrong



### YOU CAN HELP BY

- Telling a teacher, trusted adult or a Student Safeguarding Officer if something worries you – you can talk to them or write it down or draw a picture
- Be kind and respectful to others
- Speak up if someone is being unsafe or hurtful

### STUDENT SAFEGUARDING OFFICERS



**Ms Rawlinson**

Head of Junior School

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**Mr Warwick**

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**Mrs Cuff**

Assistant Head - Student Care & Wellbeing

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### REMEMBER

- You have the right to feel safe - always
- We take all safety concerns seriously – big or small
- If you don't feel you can talk to someone at School, you can call Orange Door on 1800 219 819 because they can also help students if they don't feel safe.
- It's okay to say "No" if someone makes you feel uncomfortable
- If you or someone else is in danger, call 000 or ask a grown up to help





## Feeling Safe and Happy at CEEd (Student Safety & Wellbeing Policy – CEEd Version)

- At CEEd, we want you to feel safe, happy and cared for.



- The teachers and educators will:
  - Look after you and help you if you are hurt or sad
  - Make sure no one is mean or hurts you
  - Help you learn about your body and feelings
  - Talk with your family if something is worrying you

- You can:
  - Tell a teacher if someone is mean or makes you feel scared
  - Say “No” if you don’t like something
  - Ask for help anytime



- If you feel upset, you can talk to a teacher, your family, or another grown up you trust
  - It’s always okay to tell



# Your Safety & Wellbeing at Ballarat Grammar

(Student Safety & Wellbeing Policy – Senior/Middle School Version)

- **You have the right to feel safe, respected and supported – in class, in Boarding, online, and in all School spaces.**

- **We're committed to:**

- Zero tolerance for child abuse, harm or discrimination
- Upholding your rights, privacy, and dignity
- Providing clear ways to report unsafe situations

- **What you need to know:**

- Student Safeguarding Officers are trained to help – they're here to listen and support you
- You can speak up about bullying, abuse, inappropriate behaviour or anything that doesn't feel right
- Online behaviour is part of being safe. Don't share personal info or speak inappropriately online
- Everyone has a role in building a safe School culture

- **What you can do:**

- Respect others – online and in person
- Be aware of power imbalances and unfair treatment
- Report any safety concerns to a staff member or Student Safeguarding Officer
- Understand the policies and your rights – ask if you are unsure

- **Need help? Talk to a Student Safeguarding Officer, call 000 in an emergency or Orange Door (1800 219 819):**



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Supporting Documents	
<ul style="list-style-type: none"> <li>SSS-001 Student Safety &amp; Support Policy (overarching policy -in development)</li> <li>SSS-002 Student Safety Program Reference Guide</li> <li>SSS -003 Student Safety Definitions and Additional References</li> <li>SSS-004 Student Safety and Wellbeing</li> <li>SSS-005 Student Safety Code of Conduct</li> <li>SSS-006 Student Duty of Care</li> <li>SSS-007 Student Safety and Risk Management Procedure</li> <li>SSS-008 Professional Boundaries Guidelines</li> </ul>	<ul style="list-style-type: none"> <li>SSS-009 Responding to and Reporting Allegations of Abuse</li> <li>SSS-010 Our Student Safeguarding Officers</li> <li>SSS-011 Student Safety Report form – Incident, Disclosure, Suspicion</li> <li>SSS-012 Student Safety Report form – Student Sexual Offending</li> <li>SSS-013 Student Safety Report Form – Early Childhood</li> <li>SSS-014 Student Version – Student Safety &amp; Wellbeing</li> <li>SSS-025 Restraint Guidelines</li> <li>SSS-026 Discipline Policy</li> <li>IDG-003 Privacy Policy</li> </ul>

Student Lifecycle / Pillars / Values / IDEALS / IB PYP Attributes					
Student Lifecycle	Student Lifecycle Subsection	Pillars	Values	IDEALS	IB PYP Attributes
<ul style="list-style-type: none"> <li>Student Recruitment</li> <li>Delivery of Education Programs</li> <li>Graduation &amp; Community</li> </ul>	<ul style="list-style-type: none"> <li>Marketing &amp; Advertising</li> <li>Enrolments &amp; Offers</li> <li>Finance</li> <li>Teaching &amp; Learning</li> <li>Assessment</li> <li>Experiences</li> <li>Careers / Work Experience</li> <li>Graduation</li> <li>Old Grammarians / Alumni</li> </ul>	<ul style="list-style-type: none"> <li>Governance &amp; Leadership</li> <li>Legislative &amp; Regulatory Compliance</li> <li>Complaints &amp; Compliments</li> <li>People &amp; Culture</li> <li>Finance</li> <li>Community Engagement / Foundation</li> <li>Property &amp; Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>Integrity</li> <li>Aspiration</li> <li>Courage</li> <li>Compassion</li> <li>Responsibility</li> <li>Hope</li> </ul>	<ul style="list-style-type: none"> <li>Internationalism</li> <li>Democracy</li> <li>Environmentalism</li> <li>Adventure</li> <li>Leadership</li> <li>Service</li> </ul>	<ul style="list-style-type: none"> <li>Inquirers</li> <li>Knowledgeable</li> <li>Thinkers</li> <li>Communicators</li> <li>Principled</li> <li>Open Minded</li> <li>Caring</li> <li>Risk Takers</li> <li>Balanced</li> <li>Reflective</li> </ul>

Legislative Context
<ul style="list-style-type: none"> <li>Betrayal of Trust Report - <a href="#">Betrayal of Trust</a></li> <li>Child Safe Standards CCYP   <a href="#">The 11 Child Safe Standards</a></li> <li>Children Youth &amp; Families Act 2005 (Vic) <a href="#">Children, Youth and Families Act 2005   legislation.vic.gov.au</a></li> <li>Child Wellbeing &amp; Safety Act 2005 (Vic) <a href="#">Child Wellbeing and Safety Act 2005   legislation.vic.gov.au</a></li> <li>Crimes Act 1958 (Vic) <a href="#">Crimes Act 1958   legislation.vic.gov.au</a></li> <li>Education &amp; Training Reform Act 2006 (Vic) <a href="#">Education and Training Reform Act 2006   legislation.vic.gov.au</a></li> <li>Education &amp; Training Reform Regulations 2017 (Vic) <a href="#">Education and Training Reform Regulations 2017   legislation.vic.gov.au</a></li> <li>Education Services for Overseas Students (ESOS) Act 2000 <a href="#">Federal Register of Legislation - Education Services for Overseas Students Act 2000</a></li> </ul>





- Education & Care Service National Law Act 2010 [Education and Care Services National Law Act 2010 | legislation.vic.gov.au](https://legislation.vic.gov.au/legislation/education-and-care-service-national-law-act-2010)
- Family Violence Protection Act 2008 [Family Violence Protection Act 2008 | legislation.vic.gov.au](https://legislation.vic.gov.au/legislation/family-violence-protection-act-2008)
- Ministerial Order 1359 [ministerial-order-1359-975](https://legislation.vic.gov.au/legislation/ministerial-order-1359-975)
- National Code of Practice for Providers of Education & Training to Overseas Students 2018 (National Code 2018) [Federal Register of Legislation - National Code of Practice for Providers of Education and Training to Overseas Students 2018](https://legislation.vic.gov.au/legislation/national-code-of-practice-for-providers-of-education-and-training-to-overseas-students-2018)
- National Quality Standard (NQS) [National Quality Standard | ACECQA](https://legislation.vic.gov.au/legislation/national-quality-standard)
- Notifiable Data Breaches Scheme [About the Notifiable Data Breaches scheme | OAIC](https://legislation.vic.gov.au/legislation/notifiable-data-breaches-scheme)
- Privacy Act 1988 (Cth) [Federal Register of Legislation - Privacy Act 1988](https://legislation.vic.gov.au/legislation/privacy-act-1988)
- Worker Screening Act 2020 [Worker Screening Act 2020 | legislation.vic.gov.au](https://legislation.vic.gov.au/legislation/worker-screening-act-2020)

Regulatory Context				
VRQA	CRICOS / National Code / ESOS Act	ACECQA / Department of Education	International Baccalaureate	Other
<ul style="list-style-type: none"> <li>• Victorian Child Safe Standards, Standard 2</li> <li>• Ministerial Order 1359, Clauses 6 &amp; 13</li> <li>• Child, Youth &amp; Families Act 2005 (Vic) – Section 184</li> <li>• Education &amp; Training Reform Act 2006 (Vic)</li> <li>• Education &amp; Training Reform Regulations 2017 (Vic)</li> <li>• Worker Screening Act 2020 (Vic)</li> <li>• VRQA Minimum Standards for School Registration – Clauses 12, 13, 16, 17, 18,</li> </ul>	<ul style="list-style-type: none"> <li>• National Code of Practice for Providers of Education &amp; Training to Overseas Students 2018 (National Code 2018) – Standards 5 and 6</li> </ul>	<ul style="list-style-type: none"> <li>• National Quality Framework (NQF)</li> <li>• Education &amp; Care Service National Law Act 2010</li> <li>• Education &amp; Care Services National Regulations 2011</li> <li>• National Quality Standard (NQS) – Quality Area 2</li> </ul>	<ul style="list-style-type: none"> <li>• International Baccalaureate Programme Standards – Standard A</li> </ul>	<ul style="list-style-type: none"> <li>• Child Wellbeing &amp; Safety Act 2005 (Vic)</li> <li>• Crimes Act 1958 (Vic) – Section 49M</li> <li>• Privacy Act 1988 (Cth)</li> <li>• Notifiable Data Breaches Scheme</li> <li>• Family Violence Protection Act 2008 (Vic)</li> </ul>